

Consultants' Training Institute (CTI) Professional Education Resource Center (PERC)



How to Obtain CPE Credit (Does not qualify for NASBA QAS CPE credit*):

1. **Print** the **CPE exam** or **CPE Attestation form** (only one will be included with the presentation).
2. **Read** the exam or Attestation form *prior to viewing the presentation* for instructions.
3. **View** the entire presentation including PowerPoint materials. If an exam is included, answer all questions. If an Attestation form is included, fill in the polling codes located on each polling question slide.
4. **Return** the completed exam or Attestation form to CTI Headquarters (instructions are located on both the exam cover sheet and Attestation form). The exam will be graded and a CPE certificate will be mailed for a passing grade. The Attestation form is the CPE certificate, but is not valid until a copy is submitted back to CTI Headquarters. CPE will **not** be granted for Attestation forms submitted with missing polling codes.

* Although this pre-recorded Webinar qualifies for **NACVA CPE**, it may not be accepted by all state boards. Therefore, CPAs should contact their local state board of accountancy to determine if watching a pre-recorded Webinar meets their CPE requirements.